

# Course Booking Confirmation & Guidance

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## Course timings

We are open from 8am the course starts at **9.30 am** and will finish **5-5.30 pm**.

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## Contact details

If you are lost or stuck in traffic, please call on **01234 84 11 22**.

Our address is:

76 Singer Way  
Woburn Road Industrial Estate  
Kempston  
Bedford  
MK42 7PU

On arrival please go to register, your reference number is.....

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## Fault Finding & Multimeters Course

You are booked on the following course .....

Please bring with you a good digital auto-ranging multimeter (with a continuity buzzer). We **do not** lend out multimeters/tools. You can buy a multimeter from our shop on the day.

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## Wiring & Controls Course

You are booked on the following course .....

Please bring with you a good digital auto-ranging multimeter (with a continuity buzzer) and your own screwdrivers, wire cutters and strippers. We **do not** lend out multimeters/tools. You can buy a multimeter from our shop on the day.

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## Mini shop

Our mini shop will be open on the day for sales at discount prices, cash or card only.

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## Food and drink

A cafe is near by to buy lunch or please bring your own food. Free bottled water, coffee, tea and biscuits are available all day.

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## Terms and conditions

1.0 You have the right to cancel your booking without having to give a reason at any time within the "cooling off period" of seven working days, beginning on the day you were contacted by us your booking was confirmed.

1.1 If you wish to cancel you must do so in writing and send your request by registered post to us at the above address. The letter must reach us no later than 14 days before the course. You must also enclose any receipts you have been sent by us.

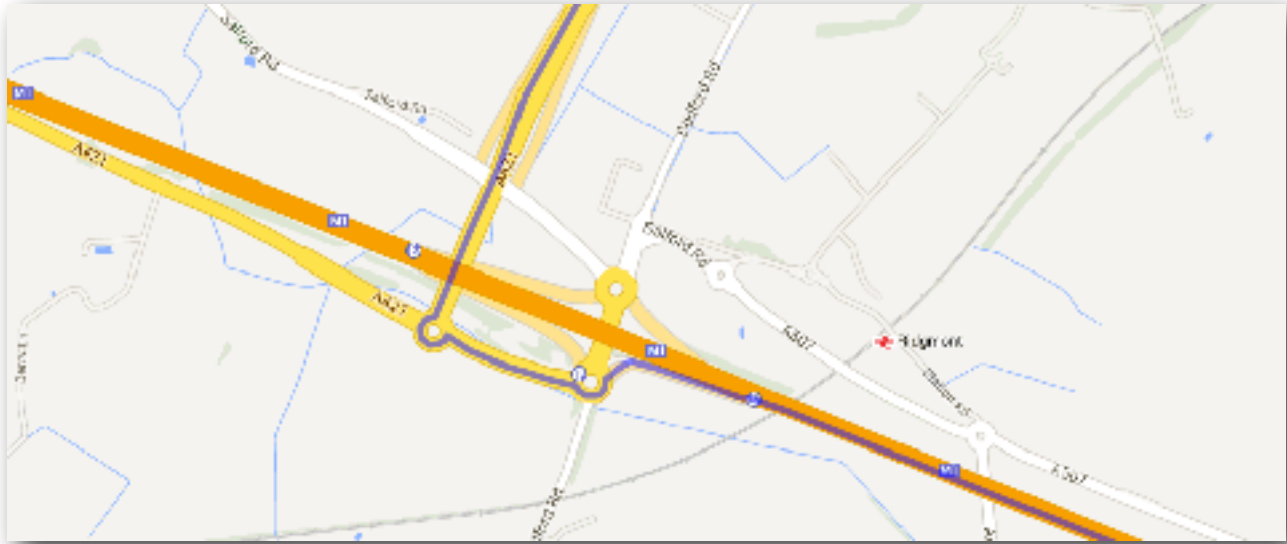
1.2 We will not be able to refund you where you do not attend or due to lateness and in line with the above. Clients who arrive more than 10 minutes past the start time may not be admitted and NO refund will be made.

## Directions

### M1 Junction 13

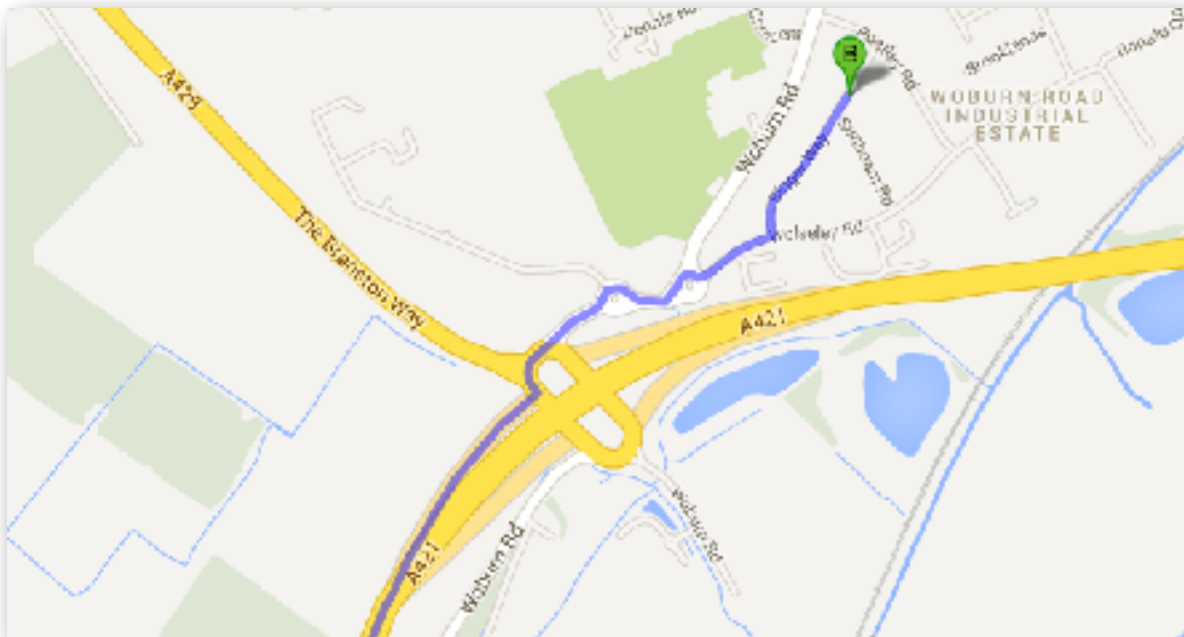
Northbound - go straight over the first roundabout on the A421 then right at the second on the A421 towards Bedford.

Southbound - at the roundabout take the first exit, go under the A421 and turn right to join it after the traffic lights.



### A421 Exit

Follow signs for **Kempston** and then Woburn Road Industrial Estate.



## Traffic information

For traffic information please tune into BBC 3 Counties Radio, 95.5 103.8 104.5 FM.